

**LARAMIE COUNTY CONSERVATION DISTRICT
MEETING MINUTES - MONTHLY BOARD MEETING
1923 Whitney Road, Cheyenne, WY 82007**

Date: March 11, 2025

Time: 5:30 pm

Attendance:

Supervisors Present: Ann Sanchez, Chair; Vacant, Vice Chair; Casey Epler, Treasurer; Jay Berry, Member; Scott Cherek, Secretary. Jason Crowder (New Board Member – Pending Ag Board Approval)

District Employees Present: Kevin Wells

NRCS: Tami Jorns

FSA:

Associate Supervisor:

Guests: Trent Morrell (LCCC), Holly Kennedy (WACD), Patty Wells

1. APPROVAL OF MINUTES

The Secretary presented the minutes of the January meeting. Jay Berry approved the minutes as presented. Scott Cherek Seconded

2. TREASURERS REPORT

The budget report for February 2025 was presented by the Treasurer and submitted for audit.

3. REPORTS

Program Reports:

- Program project status report – Monthly update-program status report was presented by Kevin



Farm Service Agency

Kevin Wells approved the two Emergency Grazing Contracts Requested.

No motion for approval of the contracts by the Board.

If a counted vote: number for _____, number against _____ **No Vote was taken that I could ID.**

4. Special Orders: Guest speaker, Trent Morrell

5. UNFINISHED BUSINESS/GENERAL ORDER: “Postponed Definitely” motions, information

A. Board of Supervisor By-Laws: Attendance, Duties, Replacement, Assembly, Voting

B. Board of Supervisor Replacement: A candidate has been selected and has been submitted for approval by the Department of Ag-Board. (April BOA meeting)

C. Agreement for Conveyance of Real Estate from LEADS update: Meeting has been rescheduled for March 2025 (KW and Jeff)

D. Board Laptops update: use, discussion, cost, use of a computer loaner

E. Manure Spreader for small acreage management-District rental.

- 🕒 Kevin Wells stated that he felt there was grant funding available to purchase a manure spreader and would pursue that avenue
- 🕒 Jay Berry asked the cost/value of the manure spreader. Kevin Wells stated \$8500 - \$9500 is the est. price for a quality 50 Bushel AVI spreader that could be pulled by tractor, ATV or Lawn tractor.
- 🕒 Jay asked if it required a trailer. Kevin said it could be transported by any of the existing trailers and easily pulled by any of the LCCD vehicles
- 🕒 Kevin said the manure spreader would be ideal for small acreage projects currently in high demand.
- 🕒 Jay Berry said that board approval would be necessary for the spreader with potential liability issues being a concern. Rental to the public is also a concern
- 🕒 More information to follow at the next board meeting

6. NEW BUSINESS-ACTION ITEMS

A. Consent Agenda

i. LCCD Risk Management Practices – annual review as per WY Dept. of Ag

Item 1:

Main Motion as stated: **Purchase of 2 laptop computers Not to Exceed \$500 each for use by District Personnel and Board Members**

Name of maker, main motion: **Jay Berry, Second – Scott Cherek**

Amendment as stated if passed:

Main Motion pass or fail: Pass

If a counted vote: number for 3, number against _____

B. Action Agenda

i. Election of Officers – nomination and approval for the following positions:

Chair: Casey Epler

Vice-Chair: Jason Crowder

Secretary: Scott Cherek

Treasurer: Ann Sanchez

Member: Jay Berry

ii. Approval of salary for two new employees:

Chris Vercelli-district technician (step 6)

Jennifer Truett-tree specialist (step 2)

Item I:

Main Motion as stated: Motion to approve tree technician Chris Vercelli per the job description

Name of maker, main motion: Scott Cherek, Seconded by Jay Berry

Amendment as stated if passed:

Main Motion pass or fail: Passed

If a counted vote: number for 3, number against 0

Item II :

Main Motion as stated: Motion to approve tree specialist Jennifer Truett per the job description for Laramie County Conservation District

Name of maker, main motion: Casey Epler, Seconded by Scott Cherek

Amendment as stated if passed:

Main Motion pass or fail: Passed

If a counted vote: number for 3, number against 0

Item III:

Main Motion as stated: Motion to approve tree technician salary Chris Vercelli (Step 6) as presented by Kevin Wells for Laramie County Conservation District

Name of maker, main motion: , by Jay Berry, Seconded by Casey Epler

Amendment as stated if passed:

Main Motion pass or fail: Passed

If a counted vote: number for 3, number against 0

Item IV :

Main Motion as stated: Motion to approve tree specialist salary Jennifer Truett (Step 3) as presented by Kevin Wells for Laramie County Conservation District

Name of maker, main motion: Jay Berry, Seconded – Casey Epler

Amendment as stated if passed:

Main Motion pass or fail: Passed

If a counted vote: number for 3, number against 0

Item VI.: Acceptance of New Slate of Officers for LCCD

Main Motion as stated: Motion to Approve New Slate of Officers as Expressed in Recent Special Board Session

Name of maker, main motion: Jay Berry, Seconded by Scott Cherek

Amendment as stated if passed:

Main Motion pass or fail: Pass

If a counted vote: number for 3, number against

VII. Approval Summer Intern-Brayden Colbert – LCCC Stem Program

Item V.:

Main Motion as stated: Board Approves the hiring of Brayden Colbet as an intern for Laramie County Conservation District

The amount of pay was not indicated in the motion so compensation for the intern will have to be approved at the next meeting

Name of maker, main motion: Ann Sanchez, Second – Scott Cherek

Amendment as stated if passed:

Main Motion pass or fail: Pass

If a counted vote: number for 3, number against 0

iv. Approval for receipt of correspondence: electronic/hard copy

Item 1:

Main Motion as stated: Motion to receive both hard and electronic copy of meeting minutes. Hard copy to be mailed as close to the 4th of the month as possible.

Name of maker, main motion: Jay Berry, Second – Ann Sanchez

Amendment as stated if passed:

Main Motion pass or fail: Pass

If a counted vote: number for ____ 3 ____, number against ____

E. ADJOURNMENT

Next meeting will be held on April 8, 2025 @ 5:30 pm.

Time of Adjournment: ____ est. 8:45 PM ____

Future Meeting Agenda Items:

- LCCD Mission Statement – review, discuss
- upcoming budget planning and discussion
- Manure Spreader

Ann Sanchez, Chair

Scott Cherek, Secretary

(All board meetings are audio recorded)